

# REGISTRATION FORM

To be filled by

Agents members requesting for Online Booking  
through

[www.irctc.co.in](http://www.irctc.co.in)

[To be submitted in Hard Copy & Soft Copy]

\* Mandatory

Company Name *	<input type="text"/>	
<b>Person Representing Company</b>		
First Name *	<input type="text"/>	
Middle Name	<input type="text"/>	
Last Name *	<input type="text"/>	
Date Of Birth *	<input type="text"/>	<input type="text"/>
Office Address *	<input type="text"/>	
	<input type="text"/>	
City *	<input type="text"/>	
State *	<input type="text"/>	
Pincode *	<input type="text"/>	
Country*	India	
Phone Number*	<input type="text"/>	
Fax Number	<input type="text"/>	
Email Id *	<input type="text"/>	
User Name As in his Digital Certificate*	<input type="text"/>	
Certification Authority Name*	<input type="text"/>	
Digital Certificate Serial Number*	<input type="text"/>	

SIGNATURE



**Registration Form for Digital Signature Certificate [Individual]**

Customer Identification Number : \_\_\_\_\_

Affix recent  
passport size  
photograph of  
the Applicant

**Instructions :**

- 1. Please fill the form in **BLOCK LETTERS** in English only.

1. **CERTIFICATE VALIDITY**      1 Yr.       2 Yrs.

Sign across photo

2. **NAME OF THE APPLICANT** (As required in the **DIGITAL CERTIFICATE**)

(Please ensure that the name as it appears in the Identity Proof matches with the name mentioned below)

\_\_\_\_\_

3. **RESIDENTIAL ADDRESS :**

\_\_\_\_\_

\_\_\_\_\_

Town/City/District

\_\_\_\_\_

State/Union Territory

\_\_\_\_\_

Pin

\_\_\_\_\_

Telephone No.

\_\_\_\_\_

STD Code

Phone No.

Fax No.

Mobile Phone No.

\_\_\_\_\_

4. **DATE OF BIRTH**

\_\_\_\_

\_\_\_\_

\_\_\_\_\_

DATE  
DD

MONTH  
MM

YEAR  
YYYY

5. **E-MAIL ADDRESS**

\_\_\_\_\_

6. **IDENTITY DETAILS** No.

\_\_\_\_\_

(Please tick and  
fill ANY ONE)

Passport / Voter's ID / PAN / Driving License / Ration Card No. / PF Ac.



**Registration Form for Digital Signature Certificate [Individual]**

**DETAILS REQUIRED IF APPLICANT IS A FOREIGN NATIONAL**

**7. DETAILS :**

Nationality

Passport No.

Visa Details

I hereby agree that I have read and understood the provisions of the (n)Code Solutions CA CPS and the Subscriber Agreement and promise to abide by the same.

Place : \_\_\_\_\_

Signature Of Applicant

Date : \_\_\_\_\_

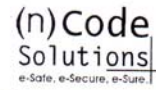
[Name : \_\_\_\_\_ ]

Payment Details	LRA Details
<input type="checkbox"/> D. D. <input type="checkbox"/> Cheque No. : _____ Date : _____ Amount : _____ Bank Name : _____	<b>Checked &amp; Verified By</b>  LRA Name / Signature / Stamp

Registration form for digital signature certificate along with verification documents can be sent to any one of the nearest LRA locations given on (n)Code Solutions CA website.

Duly mark the envelop as " Application for Digital Certificate".

Website : [www.ncodesolutions.com](http://www.ncodesolutions.com)  
E-mail : [support@ncodesolutions.com](mailto:support@ncodesolutions.com)  
Help Line : 91-79-26857315



**Registration Form for Digital Signature Certificate [Individual]**

**Customer Identification Number :** \_\_\_\_\_

**DOCUMENTS REQUIRED FOR VERIFICATION**

Documents Required and Submitted by the Applicant
<b>Class I</b> Copy of any one : (Please tick the one submitted) <input type="checkbox"/> Passport <input type="checkbox"/> Driving License <input type="checkbox"/> Voter ID <input type="checkbox"/> PAN Card <input type="checkbox"/> PF Statement/PF Book <input type="checkbox"/> Ration Card
<b>Class IIa</b> <b>Attested* Copy of any one : (Please tick the one submitted)</b> <input type="checkbox"/> Passport <input type="checkbox"/> Driving License <input type="checkbox"/> Voter ID <input type="checkbox"/> PAN Card <input type="checkbox"/> PF Statement/PF Book <input type="checkbox"/> Ration Card  <b>Attested* Copy as address proof of any one : (Please tick the one submitted)</b> <input type="checkbox"/> Latest telephone Bill (landline or mobile) <input type="checkbox"/> Latest Electricity Bill <input type="checkbox"/> LIC receipt (if LIC Policy is taken by applicant) <input type="checkbox"/> Latest Photograph of the applicant
<b>Class IIIa</b> <b>Attested* Copy as address proof of any one : (Please tick the one submitted)</b> <input type="checkbox"/> Passport <input type="checkbox"/> Driving License <input type="checkbox"/> Voter ID <input type="checkbox"/> PAN Card <input type="checkbox"/> PF Statement/PF Book <input type="checkbox"/> Ration Card  <b>Attested* Copy as address proof of any one : (Please tick the one submitted)</b> <input type="checkbox"/> Latest telephone Bill (landline or mobile) <input type="checkbox"/> Latest Electricity Bill <input type="checkbox"/> LIC receipt (if LIC Policy is taken by applicant) <input type="checkbox"/> Latest Photograph of the applicant
<b>Class IIIc</b> <b>Attested* Copy as address proof of any one : (Please tick the one submitted)</b> <input type="checkbox"/> Latest telephone Bill (landline or mobile) <input type="checkbox"/> Latest Electricity Bill <input type="checkbox"/> LIC receipt (if LIC Policy is taken by applicant) <input type="checkbox"/> Latest Photograph of the applicant <input type="checkbox"/> Domain Name Registration Proof from the Registrar of Domanins. <input type="checkbox"/> Attested* Copy of Latest Income Tax return of the applicant.
<b>PHYSICAL PRESENCE IS REQUIRED FOR CLASS IIIa &amp; CLASS IIIc CERTIFICATE APPLICANT</b>

**NOTE :**

- Attestation may be by a Bank Manager of a Nationalized or Private Bank (excluding Cooperative banks) / Public Notary / Class I Gazetted Officer.
- Applicants for Class IIIa & Class IIIc certificate shall present themselves at the LRA location where the registration form for Digital Certificate was sent, for verification of physical presence.
- Please refer to the CPS for more information.